



Board Members

Dr. Charles Friedrichs, President
Leandro Otero, Vice President
Taryn Burgess, Board Secretary
John Ing, Board Treasurer
Crystal Madaule, Board Member
Carrie Birchler, Board Member
Jason Weatherall, Board Member

SCHOLARSHIP PREP REGULAR BOARD MEETING AGENDA

May 18, 2021 at 3:30pm

Dial In Number: 669-900-6833

Meeting ID: 812 4477 5443

Passcode: 663232

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only in compliance with Executive Order N-29-20. Members of the public may observe the meeting and offer public comment using the dial-in information above.

PUBLIC COMMENT:

The public attending the teleconference are invited to address the Board. Public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number and topic that is to be discussed. Comments must be received by 3:30pm of the day before the scheduled Board Meeting, and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Agenda

1.0 ROLL CALL - TIME: __3:31__

Roll Call	Trustee	Term	Present	Absent
Dr. Charles Friedrichs, President	5	7/16/19 - 7/2021	X	
Leandro Otero, Vice President	3	10/20/20 - 10/2022	X	
Taryn Burgess, Board Secretary	1	10/23/18 - 10/2021	X	
John Ing, Board Treasurer	2	12/10/19 - 12/2022	X	
Crystal Madaule, Board Member	4	4/20/21 - 4/2023	X	
Carrie Birchler, Board Member	6	6/18/19 - 6/2022		X
Jason Weatherall, Board Member	7	9/15/20 - 9/2022		X

2.0 PLEDGE OF ALLEGIANCE

3.0 READING OF THE SCHOLARSHIP PREP MISSION STATEMENT

"We are committed to provide a university-inspired pathway of success while closing the achievement gap for all students, including foster youth and those underserved."

4.0 APPROVAL OF THE AGENDA

Motion : Burgess **Second:** Madaule **Vote:** 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President			
Leandro Otero, Vice President			
Taryn Burgess, Board Secretary			
John Ing, Board Treasurer			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			
Jason Weatherall, Board Member			

5.0 INVITATION TO ADDRESS THE BOARD ON ITEMS ON THE AGENDA

Members of the public attending this meeting are invited to address the Board regarding items listed on the agenda at this time. Comments that were submitted in writing will be read during that agenda item discussion. All comments should be limited to a maximum of 3 minutes (per Board discretion). Commenters should state their name and the Agenda item to which they are speaking.

The Board members may:

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

6.0 INVITATION TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA

Members of the public are invited to address the Board regarding items not listed on the agenda but within the Board's jurisdiction. Comments should be limited to a maximum of 3 minutes (per Board discretion). There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

7.0 INFORMATION SESSION

7.1. Organization Update by Jason Watts, Executive Director.

Executive Director Jason Watts shared some details of the monumental effort led primarily by Andrew Crowe and Sarah Schoenfeld Nakamoto regarding the organization's recent CSP Grant monitoring. He thanked everyone for their participation in this week-long process.

Chief Schools Officer Andrew Crowe thanked everyone for their participation. He stated that the Oceanside and South Bay campuses are thankful to have these funds from the federal government. He noted that soon the Santa Ana campus will be included under the grant as well.

Board President Friedrichs asked when the report from the visit would be

available to the organization.

Andrew Crowe responded early Fall of this calendar year.

7.2. [Fiscal Update, Presented by Darlington Ahaiwe, Director of Client Finance, Charter Impact.](#)

[Draft 2021-2022 School Budgets](#)

Darlington Ahaiwe noted consolidated revenue projections increased by 7% or \$1.2 million and expense reductions increased by less than 1% putting the organization at a year end surplus of \$4,597,000 compared to the previous month's projection of \$3,424,000. There were no changes to the prior months overall cash projections.

Darlington shared that Scholarship Prep was able to submit its forgiveness application regarding the PPP loans, and was conditionally approved. There is a projected year end cash balance of \$955,000 at Oceanside, a projected \$644,000 year end cash balance at Santa Ana, and with the assistance of \$500,000 external funding a projected year end cash balance of \$424,000 at South Bay.

When discussing the draft school budgets, Darlington highlighted a 3% increase in projected revenues which is an increase of \$637,000 compared to the current year. Scholarship Prep's current year end fund is projected to be at just over \$6.7 million and with a \$1.8 million projected surplus for next year, the fund balance is anticipated to go to \$8.5 million which is 48% of total expenses.

Board President Friedrichs asked Executive Director Jason Watts or Board Treasurer Ing what is a reasonable budget surplus.

Jason Watts shared that Scholarship Prep has a minimum threshold requirement with authorizers of 3% and a 5% requirement with LAUSD. He noted that these surpluses don't necessarily pan out the way they are projected longitudinally, one of the reasons being as the organization goes through the process of adding new facilities, whether they're facility builds, acquisition, etc. Internally, 10% is the minimum that is strived for.

Board Treasurer Ing concurred with that line of thought.

7.3. [Expanded Learning Opportunities Grant Plan, Presented by Taylor Ellis, Chief Academic Officer.](#)

Chief Academic Officer Taylor Ellis shared information about the extended learning opportunities grant which all Scholarship Prep campuses are receiving to be used to expand in person, instructional time and provide academic interventions for our students. These are one time funds and they're based on our LCFF formula. The funds will be used to extend instructional time accelerating progress to close the achievement gap, integrating supports, community Learning hubs supports for credit deficient students, additional academic services, and training for our school site staff.

Taylor noted that Scholarship Prep is going to offer a Summer Bridge Program, which will run for four weeks in the summer for about four hours a day. In the program there will be support for English Language Arts as well as math instruction. Campuses will also integrate social emotional supports, and elective programming.

Board President Friedrichs asked if students who were less than three years behind reading level could enroll into the program.

Taylor Ellis responded that because of staffing constraints and space availability, campuses would prioritize students with the highest needs.

8.0 CONSENT CALENDAR

- 8.1. [Approval of the Minutes of the Regular Board Meeting of April 20, 2021.](#)**
- 8.2. [Approval of April 2021 Check Register - Oceanside.](#)**
- 8.3. [Approval of April 2021 Check Register - Santa Ana.](#)**
- 8.4. [Approval of April 2021 Check Register - South Bay.](#)**
- 8.5. [Approval of 2021-2022 Classified Compensation Plan.](#)**
- 8.6. [Approval of 2021-2022 Administrative Compensation Plan.](#)**
- 8.7. [Approval of 2021-2022 Certificated Compensation Plan.](#)**
- 8.8. [Approval of Elective Instructor - Arts Job Description.](#)**
- 8.9. [Approval of Dean of Instruction Job Description.](#)**
- 8.10. [Approval of Revised Fiscal Procedures Manual.](#)**
- 8.11. [Approval of Revised Attendance & Truancy Policy.](#)**
- 8.12. [Approval of Revised Organizational Chart.](#)**

Motion : Otero Second: Burgess Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Jason Weatherall, Board Member			

9.0 ACTION ITEMS

9.1. [Approval of Expanded Learning Opportunities Grant Plan \(ELO Plan\) and Executive Summary - Oceanside.](#)

Recommend the Board to approve Expanded Learning Opportunities Grant Plan and Executive Summary - Oceanside.

Motion : Ing Second: Madaule Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Jason Weatherall, Board Member			

9.2. [Approval of Expanded Learning Opportunities Grant Plan \(ELO Plan\) and Executive Summary - Santa Ana.](#)

Recommend the Board to approve Santa Ana’s Expanded Learning Opportunities Grant Plan and Executive Summary - Santa Ana.

Motion : Burgess **Second:** Otero **Vote:** 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Jason Weatherall, Board Member			

9.3. [Approval of Expanded Learning Opportunities Grant Plan \(ELO Plan\) and Executive Summary - South Bay.](#)

Recommend the Board to approve Expanded Learning Opportunities Grant Plan and Executive Summary - South Bay.

Motion : Ing **Second:** Burgess **Vote:** 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Jason Weatherall, Board Member			

9.4. [Approval of Resolution No. 2021-0518-10 of the Board of Directors of Scholarship Prep Approving and Authorizing: \(1\) Proposed Changes to the Organizational Chart and Leadership Team in the Scholarship Prep – South Bay Charter; \(2\) Submission of Request for Non-Material Amendment of the Charter to the Los Angeles Unified School District Charter Schools Division; and \(3\) Designation of Authorized Representative.](#)

Recommend the Board to approve Resolution No. 2021-0518-10 of the Board of Directors of Scholarship Prep Approving and Authorizing: (1) Proposed Changes to the Organizational Chart and Leadership Team in the Scholarship Prep – South Bay Charter; (2) Submission of Request for Non-Material Amendment of the Charter to the Los Angeles Unified School District Charter Schools Division; and (3) Designation of Authorized Representative.

Executive Director Jason Watts shared that in conjunction with the legal team at Procopio and correspondences with Scholarship Prep’s LAUSD liaison Jose Rodriguez, in order to reflect changes made to the Scholarship Prep organization chart a submission of documentation is to be submitted similar to what would be required for a Material Revision. However, the changes would be reviewed and approved through administrative means rather than coming before the LAUSD Board for a vote. This resolution is part of those requirements.

Motion : Otero Second: Ing Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Jason Weatherall, Board Member			

9.5. [Approval of Charter Asset Management \(CAM\) Charter School Operations Loan in the Amount of \\$500,000 for Scholarship Prep South Bay.](#)

Recommend the Board to approve Charter Asset Management (CAM) Charter School Operations Loan in the Amount of \$500,000 for Scholarship Prep South Bay.

Board President Friedrichs noted that because of the well explained budget information items, the need for this loan was well explained and that the organization would still come away with a surplus in the end.

Motion : Burgess Second: Otero Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Jason Weatherall, Board Member			

9.6. Approval of iReady as a State Approved Academic Assessment to Replace CAASPP for the 2020-21 Administration.

Recommend the Board to approve iReady as a State Approved Academic Assessment to Replace CAASPP for the 2020-21 Administration.

Jason Watts noted that Scholarship Prep has not been mandated to take this item to the board. However, the staff wanted to make sure it was very clear that the board was in agreement with the process that is going to take place for this school year in regards to the state assessment. Scholarship Prep has looked at a number of different assessments that have been state approved to administer in lieu of the CAASPP, one of those assessments is iReady.

Chief of Schools Andrew Crowe shared one of the benefits of iReady is scores are available in real time and schools do not have to wait until they become public.

Chief Academic Officer Taylor Ellis noted that through iReady test results you can identify exactly where a group of students need support and teachers can then build

lesson plans incorporating specific supports. She also noted that the data results are much more parent friendly.

Motion : Friedrichs Second: Madaule Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Jason Weatherall, Board Member			

10.0 BOARD COMMENTS

The Governing Board will take comments/updates from fellow board members, and staff for future agenda issues.

Board President Friedrichs conveyed his deepest appreciation to the staff for their work this year and to the Executive Team for preparing all the materials. He also looks forward to hearing from the Principals and their end of year reports next month.

11.0 UPCOMING BOARD MEETING/ISSUES

The next regularly scheduled Board Meeting is set for June 15, 2021 and will be held in Santa Ana or virtually if still under statewide Coronavirus emergency mandates.

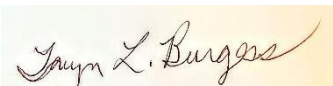
12.0 ADJOURNMENT:

Motion : Otero Second: Ing Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		

John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Jason Weatherall, Board Member			

MEETING ADJOURNED AT: 4:23pm

Approved by: 
Taryn Burgess, Board Secretary

Date: 6/16/21

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Arthur Congo. Email: acongo@scholarshipschools.org

BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Arthur Congo at acongo@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Arthur Congo at:
acongo@scholarshipschools.org