



### **Board Members**

Dr. Charles Friedrichs, President  
Taryn Burgess, Board Secretary  
John Ing, Board Treasurer  
Crystal Madaule, Board Member  
Carrie Birchler, Board Member  
Dr. Bianca Guzmán, Board Member

## **SCHOLARSHIP PREP REGULAR BOARD MINUTES**

September 1, 2020 at 3:00pm

Dial In Number: 669-900-6833

Meeting ID: 871 3083 4568

Password: 956027

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information above.

## Agenda

### **1.0 ROLL CALL - TIME: 3:03 pm**

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>
Dr. Charles Friedrichs, President	X	
Taryn Burgess, Board Secretary	X	
John Ing, Board Treasurer		X*
Crystal Madaule, Board Member	X	
Carrie Birchler, Board Member	X	

Dr. Bianca Guzmán, Board Member		X
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*\*John Ing joined the meeting at 3:06 pm.*

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 READING OF THE SCHOLARSHIP PREP MISSION STATEMENT**

*"We are committed to provide a university-inspired pathway of success while closing the achievement gap for all students, including foster youth and those underserved."*

**4.0 APPROVAL OF THE AGENDA**

**Motion :** TB      **Second:** CB      **Vote:** 4-0

<b>Roll Call</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTENTION</b>
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member			

**5.0 INVITATION TO ADDRESS THE BOARD ON ITEMS ON THE AGENDA**

Members of the public are invited to address the Board regarding items listed on the agenda. Comments should be limited to 3 minutes.

*The Board members may:*

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

*There were no public comments.*

**6.0 INVITATION TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA**

Members of the public are invited to address the Board regarding items not listed on the agenda but within the Board’s jurisdiction. Comments should be limited to 3 minute. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

*The Board members may:*

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

*There were no public comments.*

**7.0 ACTION ITEM**

**7.1. Approval of Charter Renewal Petition - Orange County Board of Education.**

Recommend the Board to approve the OCDE’s Charter Renewal Petition.

*Jason Watts updated the Board on the renewal petition for the Santa Ana campus. The Petition will be submitted to the OCDE on September 2nd. A public hearing for the Petition will be held 60 days after submittal, and a decision to approve the renewal should come in December. Mr. Watts stated that the academic data show that Santa Ana should be considered for a 7 year renewal. The board unanimously approved the petition.*

**Motion :** TB                      **Second:** CM                      **Vote:** 5-0

<b>Roll Call</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTENTION</b>
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member			

**7.2. Approval of Scholarship Prep Resolution No. 2020-0901-2: Authorization to Submit Charter Renewal to Orange County Board of Education.**

Recommend the Board to approve Resolution No. 2020-0901-2: Authorization to Submit Charter Renewal to OCDE.

*The Resolution is an OCDE requirement document that must accompany the petition.*

The

*Board unanimously approved the Resolution.*

**Motion :** JI                      **Second:** CB                      **Vote:** 5-0

<b>Roll Call</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTENTION</b>
Dr. Charles Friedrichs, President			
Taryn Burgess, Board Secretary			
John Ing, Board Treasurer			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			
Dr. Bianca Guzmán, Board Member			

**7.3. Approval of the Chief Evaluation Form and Rubric.**

Recommend the Board to approve the Chief Evaluation Form and Rubric.

Chief Evaluation Form

Chief Rubric

*Jason Watts summarized for the Board the new roles and responsibilities being created as a result of the growth of Scholarship Prep. The evaluation form and rubric cover the general standards that can be applied to all Chief positions. The Board unanimously approved the evaluation form and rubric.*

**Motion :** CB                      **Second:** TB                      **Vote:** 5-0

<b>Roll Call</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTENTION</b>
Dr. Charles Friedrichs, President	x		
Taryn Burgess, Board Secretary	x		
John Ing, Board Treasurer	x		
Crystal Madaule, Board Member	x		

Carrie Birchler, Board Member	x		
Dr. Bianca Guzmán, Board Member			

**7.4. Approval of the Chief Compliance Officer Job Description.**

Recommend the Board to approve the Chief Compliance Officer Job Description.

*The Chief Compliance Officer job is a higher level position created due to the growth of Scholarship Prep. The Board voted unanimously to approve the job description.*

**Motion :** CB                      **Second:** JI                      **Vote:** 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member			

**7.5. Approval of the Chief Schools Officer Job Description.**

Recommend the Board to approve the Chief Schools Officer Job Description.

*The Chief Schools Officer job is a higher level position from Chief Academic Officer and was created due to the growth of Scholarship Prep. The Board unanimously approved the job description.*

**Motion :** CB                      **Second:** TB                      **Vote:** 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		

Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member			

**7.6. Approval of the Chief Growth Officer Job Description.**

Recommend the Board to approve the Chief Growth Officer Job Description.

*The Chief Growth Officer job is a higher level position, created due to the growth at Scholarship Prep. The Board unanimously approved the job description.*

**Motion :** CB                      **Second:** TB                      **Vote:** 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member			

**8.0 PUBLIC HEARINGS**

**8.1. 2020-2021 Learning Continuity & Attendance Plan Public Hearing - Santa Ana.**

Andrew Crowe, Chief Academic Officer, will facilitate the public hearing. The public will have 20 minutes to make comments.

**8.2. 2020-2021 Learning Continuity & Attendance Plan Public Hearing - Oceanside.**

Andrew Crowe, Chief Academic Officer, will facilitate the public hearing. The public will have 20 minutes to make comments.

**8.3. 2020-2021 Learning Continuity & Attendance Plan Public Hearing - South Bay.**

Andrew Crowe, Chief Academic Officer, will facilitate the public hearing. The public will have 20 minutes to make comments.

*Andrew Crowe explained the Learning Continuity & Attendance Plan and how community input was gathered for the Plan at each campus. Principals conducted a series of meetings with Pep Squad, ELAC, parents on Zoom and Facebook Live to obtain community input.*

*President Charles Friedrichs opened the hearing. There were no public comments.  
President Friedrichs closed the meeting.*

**10.0 BOARD COMMENTS**

The Governing Board will take comments/updates from fellow board members, and staff for future agenda issues.

*President Charles Friedrichs complimented Principal Dennise Allotey and the Executive Team and staff for their awesome job in operating the Santa Ana campus and achieving high academic results to qualify for a 7 year renewal.*

**11.0 UPCOMING BOARD MEETING/ISSUES**


The next regularly scheduled Board Meeting is set for September 15, 2020 and will be held in Santa Ana or virtually if still under statewide Coronavirus emergency mandates.

**12.0 ADJOURNMENT:**

**Motion :** TB                      **Second:** CB                      **Vote:** 5-0

<b>Roll Call</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTENTION</b>
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member			

**MEETING ADJOURNED AT: 3:38 pm**

Approved by:     
Taryn Burgess, Board Secretary

Date: September 15, 2020



**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the The Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate

in this meeting of the Governing Board may request assistance by contacting Michelle Anderson email: [manderson@scholarshipschools.org](mailto:manderson@scholarshipschools.org)

**BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Michelle Anderson at [manderson@scholarshipschools.org](mailto:manderson@scholarshipschools.org) "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
7:30 a.m. to 4:00 p.m. Monday through Friday

**FOR MORE INFORMATION**

For more information concerning this agenda, please contact Michelle Anderson at: [manderson@scholarshipschools.org](mailto:manderson@scholarshipschools.org)