



### **Board Members**

Dr. Charles Friedrichs, President  
Leandro Otero, Vice President  
Taryn Burgess, Board Secretary  
John Ing, Board Treasurer  
Crystal Madaule, Board Member  
Carrie Birchler, Board Member  
Jason Weatherall, Board Member

**SCHOLARSHIP PREP  
THE SOLE MEMBER OF  
SCHOLARSHIP PREP FACILITY HOLDINGS, LLC  
a California limited liability company**

**SPECIAL BOARD MEETING MINUTES**

December 15, 2020 at 4:30pm

Dial In Number: 669-900-6833

Meeting ID: 812 5379 0746

Passcode: 952114

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only in compliance with Executive Order N-29-20. Members of the public may observe the meeting and offer public comment using the dial-in information above.

**PUBLIC COMMENT:** An opportunity for the public to address the Board on items on the Agenda will be provided during discussion and action of each individual Agenda item. Members of the public who wish to speak on any item on the agenda are requested to identify themselves at the start of the meeting and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for up to a maximum of three (3) minutes.

Public comments can also be submitted via email to [comments@scholarshipschools.org](mailto:comments@scholarshipschools.org) with "Public Comment for Board Meeting on 12/15/20" in the subject line. The comment should include the name of the commenter, the Agenda Item number and topic that is to be discussed. Comments received by 3:30pm December 14, 2020 may be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

# Agenda

## 1.0 ROLL CALL - TIME: 5:32 pm

Roll Call	Trustee	Term	Present	Absent
Dr. Charles Friedrichs, President	5	7/16/19 - 7/2021	X	
Leandro Otero, Vice President	3	10/20/20 - 10/2022		X
Taryn Burgess, Board Secretary	1	10/23/18 - 10/2021	X	
John Ing, Board Treasurer	2	12/10/19 - 12/2022		X
Crystal Madaule, Board Member	4	4/16/19 - 4/2021	X	
Carrie Birchler, Board Member	6	6/18/19 - 6/2022	X	
Jason Weatherall, Board Member	7	9/15/20 - 9/2022	X	

## 2.0 ACTION ITEMS

### 2.1. Approval of Amendment to Section 1.6 of the Operating Agreement of Scholarship Prep Facility Holdings, LLC.

Recommend the Board to Approve Amendment to Section 1.6 of the Operating Agreement of Scholarship Prep Facility Holdings, LLC.

*Jason Watts, Chief Operating Officer, presented the amendment to change the address listed in the Operating Agreement of Scholarship Prep Facility Holdings, LLC from the Palmdale site to the Home Office address at: 770 The City Drive South, Suite 4200, Orange, CA 92868. The Board unanimously approved the amendment.*

**Motion : CM                      Second: JW                      Vote: 5-0**

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President			
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			

Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

**3.0 ADJOURNMENT:**

**Motion : TB                      Second: CM                      Vote: 5-0**

<b>Roll Call</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTENTION</b>
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President			
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

**MEETING ADJOURNED AT: 5:35 pm**

Approved by:  

Taryn Burgess, Board Secretary

Date: December 15, 2020

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate

in this meeting of the Governing Board may request assistance by contacting Michelle Anderson email: [manderson@scholarshipschools.org](mailto:manderson@scholarshipschools.org)

**BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Michelle Anderson at [manderson@scholarshipschools.org](mailto:manderson@scholarshipschools.org) "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
7:30 a.m. to 4:00 p.m. Monday through Friday

**FOR MORE INFORMATION**

For more information concerning this agenda, please contact Michelle Anderson at: [manderson@scholarshipschools.org](mailto:manderson@scholarshipschools.org)